

ASPIRATION

GROWTH

COURAGE

RESPECT

DEPARTMENT OF
EDUCATION
learners first



PARENT HANDBOOK

2021

Summerdale Primary School
Department of Education



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WELCOME TO SUMMERDALE PRIMARY SCHOOL

Our School Vision....

Together we aim to empower all individuals to achieve their true potential in a safe, supportive and engaging environment.

Our School Values...

ASPIRATION

A culture of high expectations and high achievement.

GROWTH

Improving by always learning and finding better ways to do things.

COURAGE

Accepting challenges and embracing opportunities.

RESPECT

Respecting ourselves, others, our past and our environment.



The Purpose of our Handbook

This booklet has been prepared to provide you with important details about:

- our school philosophy
- the school's organisation
- general information relating to school programs

We hope you will take the time to become familiar with its contents and we would welcome suggestions for additional information which you may wish to have included in the future.

Summerdale provides a balanced program from Kindergarten to Grade Six, but also has Early Learning/Pre-Kinder programs (4 year olds) and a Launching into Learning (Birth - 3) program.

Learning activities beginning at birth and continuing through to Grade Six help children to develop skills, attitudes, values, self-control, self-confidence, responsibility and independence.

We believe that the education of a child is a shared responsibility between parents, teachers and the child.

Your child's attitude to school, work and teachers will be strongly influenced by your attitude to the school and teachers.

We want to do the best we can for your child and we need to work cooperatively with you to ensure that we achieve as much as possible for your child.

What We Believe About Learning

- The school supports a love of learning and encourages all members of the school community to promote lifelong learning.
- Young children quickly acquire a belief in themselves based on their successes or failures.
- All learners learn best when they can see the immediate purpose of the learning and its connection to the everyday world.
- Effective learning happens when teaching occurs in a supportive and challenging environment that emphasises care and respect, values effort and has clear expectations.
- Learners respond to clear, frequent and constructive feedback.
- Learning occurs in a social context, and learners become more engaged when participating in planning for learning.
- We believe in the value of whole school approaches to learning.

School Office Hours

8.30am – 4.00pm

187 Peel Street West, Summerhill 7250

PO Box 439 Prospect 7250

Phone: 6344 5333

Fax: 6344 5429

Email: summerdale.primary@education.tas.gov.au

Web: www.education.tas.gov.au

AFTER/BEFORE SCHOOL CARE

After school care operates each weekday from 3.00pm-6.00pm and is facilitated by Centacare Child Services, not the school. Before School Care is also offered each weekday from 7:00am – 8:30am. For further information please contact Centacare. Phone 1300 119 455. Email ccs.admin@aohtas.org.au. Access is gained from Stanley Street (82-84 Stanley Street, Summerhill); walk straight ahead, turn right into the courtyard and it is the third class located on the left.

ATTENDANCE

An amendment to the Education Act has made attendance at school for children aged five (5) years and over compulsory.

Missing school can result in significant gaps in your child’s learning. A child should only be away from school when they are unwell.

When your child is absent from school **please contact the school by phone, email, letter or in person.**

We have a text message system whereby we contact parents/carers (on a daily basis) when a student absence has not been explained. Text messages seeking an explanation for absences will only be sent to you if you have not made contact with our school office by phone, email or in person. The system relies on having correct mobile numbers. Please help by letting the office know when any of your contact details change.

Should a student continue to have unexplained absences, alerts are sent by the Department to the principal and a letter will be sent to the parents/carers requesting an explanation.

Please note that all family holidays will be marked as unauthorised as per the 2017 Education Act.

<i>Days absent</i>	<i>Total days</i>	<i>Number of terms</i>	<i>Number of years missed</i>
1 day per week	451	9	2 years 1 term
1.5 days per week	676.5	13.5	3 years 1.5 terms
2 days per week	902	18	4 years 2 terms
3 days per week	1353	27	6 years 3 terms
5 weeks per term	1127.5	22	5 years 2 terms
Average 5 days per term	220	5.5	1 year 1.5 terms
Average 10 days per term	440	11	2 years 3 terms

The chart above **highlights the impact of non-attendance** over time. Viewed in this context, the implications of regular absenteeism are startling. The chart shows the cumulative effect of persistent non-attendance over the period of compulsory schooling.

From Cycles for Success DETE, SA 2002 p.44

BANKING

Banking day is Tuesday. Transactions are done by volunteer parents, with commission being paid to the School Association Family Subcommittee for doing this work. Our student banking is with the Commonwealth Bank. Bank forms are issued to Kindergarten children during orientation. Youthsaver accounts can be opened at any branch of the Commonwealth Bank or online. They can no longer be opened through the school.

BIKES

These points apply to bringing bikes to school:

- Children must obtain a “bike licence” before bringing their bike. This can be obtained from the Principal.
 - Children must be in Grades 3-6.
 - Children bring bikes to school at their own risk. The school does not accept responsibility for damage or theft.
 - Children must demonstrate, before receiving their licence, that they have a knowledge of the rules of the road and will be responsible “road users.”
 - Bikes must be kept at school in the designated area.
 - Children must wear a helmet whilst riding their bikes.
 - Bikes must adhere to safety standards.
- A licence may be revoked at any time for:
- Careless and irresponsible riding and behaviour.
 - Riding bikes inside school grounds.

School Association Policy does not permit the bringing of scooters or skateboards to school.

BREAKFAST PROGRAM

Summerdale runs a Breakfast Program for students. Days depend on volunteer support. The Breakfast Program is run from the kitchen between 8.30am and 8.50am. It is offered to all students throughout the school and is funded by donations from local charities and businesses. It is staffed by both parents and community volunteers. To volunteer in the Breakfast Program it is necessary to undertake a Registration to Work with Vulnerable People (RWVP).

The process for the RWVP registration can be found at the following link - http://www.justice.tas.gov.au/working_with_children. Parents have found it a very useful inclusion into the school day especially if things are running late in the house on a particular day or if supplies have run out in the pantry!!! No permission is necessary. Children simply arrive, sign in and are served. Breakfast items include toast, cereal and milk.

CANTEEN

The canteen is open Monday to Friday and is available for children to buy their midday lunch. It also provides after lunch snacks such as ice creams and icy poles. These items are not available at recess time, although morning tea items are available. A canteen price list will be published in the newsletter early in the year, but may also be obtained from the office.

Ordering Procedure:

- All children order at the canteen before 9.00am.
- All children are asked to bring an envelope marked with the child's name, class and hand this to the canteen before 9.00am. Please include the correct money where possible.
- Parents can also order using the QKR app & pay online. Instructions for this can be obtained from the school office.

CHANGE OF ADDRESS OR TELEPHONE NUMBER

If you change your address or telephone number after your child has enrolled please notify the school immediately as there may be times when we need to contact you urgently. A change of details form is required to be completed and is available from the school office.

COMMUNICATION BOOK

Prep – Grade 6 students have a Summerdale Primary School Communication Book. The purpose of this book is to support communication between home and school. The book will be used to record daily home reading, for reminders about special events and excursions and as a vehicle for general communication notes between families and teachers.

Parents/carers should use this book to send notes to teachers and should make sure it is sent to school each day.

CURRICULUM

In 2021 all Tasmanian Government schools will be continuing to implement the Australian Curriculum. For more information about the Australian Curriculum please visit www.acara.edu.au Curriculum direction for Kindergarten is strongly linked to the Australian Curriculum. Programs catering for children's education from birth to age 5 are guided by the Early Years Learning Framework (ELYF).

ESK BAND

The Esk Band program for students in Grades 3-6 runs throughout the year. Each child who wishes to enrol receives 1½ hours tuition with a qualified tutor per week. Tuition and instrument hiring fees are set at the beginning of each year and are the responsibility of families. **Please note that in 2021 NO REFUNDS will be made if students decide to leave the program.** Once a student has enrolled in the program it is expected that he or she will remain in the program for the duration of the year and hopefully for the remainder of their primary school education.

FAMILY, CHILD AND YOUTH HEALTH SERVICE

This is a free service based at 13 Mulgrave Street (6336 2130), provided by registered nurses and available to every school in Tasmania. The service provides screening advice and support in all health matters. It includes the child health clinics, school based services (primary), The Corner (adolescent), Walker House (Parenting Centre), Child Development Unit and the Wetaway Program.

See also *School Dental Service*.

FOOD STUDIES PROGRAM

The Food Studies Program will operate for students in Grades 3-6. Students will be timetabled regular classes. They will prepare and share nutritious food together in our purpose built kitchen, and will also undertake some theory-based lessons. Parent volunteers are vital for the success of the program.

INFORMATION AND COMMUNICATION TECHNOLOGY

At Summerdale, technology is used as a tool for learning in all curriculum areas. The school has a policy of outlining children's responsibilities in the use of computers involving care, privacy, copyright, good communication and appropriate use of the internet. An Acceptable User Agreement is signed at the beginning of the school year by students from Grades 3-6.

There are consequences for inappropriate use.

KINDERGARTEN

In 2021 Kindergarten is 3 full days per week. Kindergarten doors open at 8.30am each day.

Kindergarten is:

- a place where children can explore, question and discover in a safe, secure and caring environment.
- a place where carefully planned learning challenges are presented so that every child can learn and grow intellectually, socially, physically and emotionally.

Early Years Learning Framework:

This document is used to extend and enrich children's learning. It is the basis of all programs throughout Australia for children aged 0 - 5 years of age.

It is divided into 5 keys areas:

- children have a strong sense of identity
- children are connected with and contribute to their world
- children have a strong sense of wellbeing
- children are confident and involved learners
- children are effective communicators.

What we value about Early Childhood education...

Home/school relationships

As parents, you are your child's first and most important teacher and therefore partnerships between home and school are important. Regular communication helps us provide the best programs for your child. It is help to ensure your contact details are always kept up to date.

Play

A child's play is their work. A child learns through play – using all their senses. Children are active, natural learners.

Individualised Learning

Each child is different and will learn at his or her own rate.

Establishing a sense of belonging

If a child feels good about himself or herself, feels valued and cared for and enjoys what they are doing, there is a greater likelihood that they will become successful learners. Every effort a child makes should be encouraged.

The environment is used as a tool for teaching and learning

Outdoor experiences will be purposefully planned and set up to motivate, interest and inspire children. We aim to utilise the outdoor environment as much as possible, so please ensure children come with an adequate coat in cooler months. We focus on the exciting learning opportunities offered by water, sand, worms in the garden etc. rather than the temporary inconvenience of a little sand in the shoes. Please pack spare named clothes to ensure your child's comfort

Times

Class times are 8.50am to 3.00pm. Doors to classrooms open at 8.30am before school and 3.00pm at the end of the day.

Oral Language Development

The Kindergarten program will heavily focus on the development of effective oral language skills in the first part of the year in particular. The acquisition of effective communication, listening, questioning and comprehension skills is the building block for the successful future literacy development of reading and writing as well as helping children understand mathematical concepts. Positive and effective oral language skills also greatly enhance children's ability to interact socially with their peers and adults.

Kindergarten Development Check

The Kindergarten Development Check is used statewide and is designed to assist teachers in the early identification of any Kindergarten student who is at risk of not achieving expected developmental outcomes. The check is conducted twice a year, in May and October.

This check helps teachers plan appropriate intervention programs and gain support from specific support personnel.

Kindergarten Speech and Language Screens

Kinder Speech and Language Screening tests will be done with each Kindergarten child. These will be done by the school Speech and Language Pathologist and will test expressive and receptive language and speech skills.

Parents will receive a letter informing them of their child's results once all tests have been completed. If your child requires further work in this area, you may be requested to fill out a referral form to our school Speech and Language Pathologist.

LAUNCHING INTO LEARNING (LIL) AND EARLY LEARNING/PRE-KINDER

We offer a range of programs which cater for all children from birth to age 4 from the Summerdale area. These programs are run on a weekly basis for both children and parents. They aim to build confidence in the school setting and provide children with a range of focused learning activities. Please contact the school office for more information about these programs or visit the Summerdale Primary School LIL page on Facebook.

LIBRARY

Summerdale Primary School is proud of its library. At present the library houses approximately 27,000 resources including story and information books, CDs, DVDs and a parent library. These resources are aimed at supporting and extending the curriculum, children's interests and recreational pursuits in addition to providing professional resources for staff. Each grade from Kinder to Grade 6 has a scheduled library time. In this time children change their library books and participate in various literacy and skill based activities. A library bag is required for borrowing.

Kinder	1 book at a time.
Prep	2 books at a time.
Gr 1 - 4	2 books at a time.
Gr 5 - 6	Up to 4 books at a time.

LEVY PAYMENT

Summerdale Primary School has a composite levy in line with recommended Departmental policy. The levy includes the provision of a basic supply of books, materials and equipment associated with learning programs and for children to attend a variety of cultural performances, local excursions each year and Grade 1, 2, 3, 4 and 5 Swimming and Water Safety program.

Parents will receive levy information sheet outlining total amounts owed for the next school year in December and the invoice for that levy will be issued in January. Payment of the school levy may be made at the school office in the week before school begins.

Levies can also be paid via:

- Cash, cheque or EFTPOS
- BPay - with your cheque, savings, debit, credit card account
- BPoint – online payment without the need to have access to online banking
- Service Tasmania - with your cash, eftpos, cheque, credit card
- Centrepay - for parents who wish to make periodic payments from their Centrelink benefits. Forms are available from the school office
- Mail - with cheque, credit card. Cheques must be made out to Summerdale Primary School

The following payment schedule is available:

- Full amount paid by February 2021
- Payment in instalments - If you wish to make an arrangement to pay levies by instalment please contact the School Office on (03) 6344 5333 for an application form. Centrepay

(periodic payments from Centrelink benefits) is also an option, forms are available at the school office.

The school does not charge interest or any other fees on deferred payment arrangements. All deferred arrangements are required to be finalised by the date as negotiated in your instalment agreement.

Our School Magazine can be paid for anytime although notification will appear in the school newsletter.

MUSIC

Children from Prep – Grade 6 attend weekly specialist Music lessons which allow them to develop skills through listening to, creating, moving to, presenting and playing music. A strong emphasis is placed upon children developing a positive attitude towards Music with fun activities that aim to build upon prior knowledge. We also offer extra instrumental programs, through Esk Band for Grades 3-6 and choirs as timetables allow.

NEWSLETTER

Notices are included in a fortnightly newsletter which is published on Thursdays. It is available via the Skoolbag App, Facebook and the School's internet site. Printed copies will be available from the front office. Inevitably some mid-week notices are unavoidable but these will be kept to a minimum. The newsletter also includes community information. Newsletters are available via email upon request.

NUT AWARE SCHOOL

Our school is a **nut aware** school. This is because a number of our students have a severe nut allergy. Even the slightest contact, either directly or indirectly, with any nuts or food containing nuts may result in the onset of an anaphylactic shock. As this condition is potentially life threatening, we need to make the entire school nut free. This means that children are not to bring nut products or food containing nuts to school. Hands must be washed thoroughly if nut based foods are consumed by students prior to coming to school and teeth should be brushed. We would appreciate every family's support in this matter.

PARENT ORGANISATIONS

The School Association is a formally elected body. The Association consists of nine elected members: four staff including the principal, four parent members and one community member. The Association is the overarching body that has formally established sub-committees and any special purpose committees.

The functions of the Association

- to develop school policies, in accordance with Education Act;
- to participate in the formulation and implementation of plans for the improvement of the school;
- to participate in:
 - (i) establishing and reviewing the school's priorities
 - (ii) the planning of financial arrangements necessary to fund those priorities
 - (iii) evaluating the school's progress in achieving those priorities

- to participate in, and provide advice on, the selection of the person to be the principal
- to provide advice and recommendations to the secretary on any matter relating to policy with respect to state schools and schooling;
- to foster in the school's community an understanding of the value and benefits of education
- to foster cooperation among teachers, students, parents and the school's community; and
- to perform any other functions determined by the minister

The School Association Family Committee is a sub-committee of the School Association.

The objectives of the sub-committee are:

- To further the interests of the school and education in general.
- To organise functions in order to raise funds for the benefit of the students.

Parents, whether they have been families at the school for several years or are new to the school, are welcome and encouraged to attend monthly meetings. These dates will be advised to the school community in a timely fashion. Meetings are held in the staffroom.

PARENT AND VOLUNTEER PARTICIPATION IN SCHOOL PROGRAMS

How Can Parents/Volunteers Help?

Helping with class activities is a valuable way for parents to help in our school. From Kindergarten to Grade 6, parents can become directly involved as teacher's helpers, to supervise group activities such as art, sewing, cooking, carpentry, storytelling, reading, writing, outdoor activities, computer work and daily routines.

All volunteers who help in our school **must** have a current Department of Justice Working with Vulnerable People card. This is an online process. The process for the RWVP registration can be found at the following link - http://www.justice.tas.gov.au/working_with_children.

For Parent Help to be most effective, teachers need to know when parents are prepared to come so that a roster can be made and times confirmed with parents. When a helper is expected, the teacher plans for one or two extra activities, so we ask parents to try and notify the school early if they are unable to attend.

Signing in is a department requirement. When supporting your child's classroom, please sign 'in' and 'out' at the 'Visitors Register' located at the front office.

If you are a new visitor/volunteer at the school, please ask the office staff for the 'Respectful School Volunteer and Visitor Behaviour Policy and Process' and you are required to sign the acceptance slip. In the past, parents who have been unable to participate in the roster system have been welcome to call in at their convenience. However because of certain classroom programs (library, music and physical education) this has sometimes proved unsatisfactory to parents, children and teachers. If un-rostered parents find they are free and wish to become involved, please contact the school to see if a suitable time can be arranged.

We really enjoy having parents and carers help out by participating in class excursions. It is crucial that all volunteers have the RWVP card. This will mean that adults who are working with our children are fine to accompany them on excursions. It will also provide parents who can't be there with peace of mind with regard to their children's supervision.

Visitors/volunteers who are not well are not permitted to come onto school grounds. If unwell, phone your GP or Public Health Hotline 1800 671 738.

Points for Parents and Volunteers Working in the School

Please remember:

A child can learn a lot from making mistakes, so mistakes should be treated as learning experiences. Parents are the child's first teacher. A child learns best when parents, teachers and child work together.

There are stages at which each child can and will learn more easily. All children are working at levels at which they can cope and also have appropriate challenges.

Children like to talk. They like adults to talk with them and answer their questions fully, not just a 'yes' or 'no'.

Listen to children. Encourage them to talk to you about their experiences.

Please avoid:

- Discussing other children's progress and behaviour with friends or neighbours.
- Comparing classroom operation, as teachers approach their tasks as individuals.
- Working with your child for long periods - work with other children or other groups of children for some of the time.
- Interrupting your child if he/she is working with another adult.
- Doing the tasks for the children

Please note: The entire school site is a "**Smoke Free Zone**".

PARKING

Parents are **not** to park in the staff car park off Peel Street unless they have prior permission for using a disabled park. Parking is available in the Summerhill Baptist Church car park off Stanley Street by special arrangement every day except Friday morning. Disabled Parking spaces are also provided in Stanley Street and in Sarah Court. Parents need to display disabled parking vouchers when using these spaces.

REPORTING TO PARENTS

Meet the teacher sessions, parent/teacher discussions and written reports are all a part of the reporting process. The basis for formal discussion will be on samples of work.

For Prep – Grade 6 children there are two written reports each year in Term 2 and Term 4. Teachers report on general progress as well as specifically commenting on development in specific curriculum areas. Students also receive a rating or descriptor which indicates their development in the areas of literacy and numeracy. The scale used for this rating is used in all Australian public schools from P-10.

If you have any information which may be affecting your child's behaviour or academic progress please inform the teacher as this information will be taken into account when planning for your child. Reporting for Kindergarten is slightly different. Parent/teacher discussions form a large part of our mid- year reporting program with a larger end of year report being sent home in December. The Kindergarten Development Check and speech checks also form part of the Kinder reporting process.

If you wish to speak to your child's teacher regarding any concerns, a note, email or phone call would be much appreciated. Alternatively, please make an appointment with the class teacher. Teachers can then schedule a mutually convenient time for an uninterrupted conversation.

ROAD SAFETY

Children are expected to use the school crossings and follow directions of the Road Safety Officers. Parents and teachers are encouraged to use the crossing with children, thus reinforcing this good training.

Please review road rules with your child, both for pedestrians and bike riders regularly.

Children from Grades 3 to 6, with the permission of parents, may ride their bikes to school if they know, and abide by the road rules. We also suggest that you have a lock on the bike. (Please refer to information on 'Bikes')

Parents are requested to obey all parking and road rules that apply at various times during the day. Parents and students must use pedestrian path provided when entering/leaving the school via the front entrance. For safety reasons, please do not walk behind parked cars in the staff carpark.

SCHOLASTIC AUSTRALIA BOOK CLUB

Scholastic Australia Book Club is supported by the school and there is at least one order per term. Book club orders are completed online, no cash orders are accepted. A parent checks and collates the orders. Bonus vouchers and free packs are used by classroom teachers to select items for their class. Our involvement in this book club is supported by the Family Committee.

SCHOOL DENTAL SERVICE

The Kings Meadows Dental Centre is the local public dental clinic for our school community. The dental therapists provide a free dental examination annually for all children aged 0-17 years inclusive and can also provide a range of general dental care services for these children where necessary. General dental treatment is provided free of charge for children who are under school age, in Kindergarten or covered by a health care card or pension card. A fifty dollar fee covers the cost of general treatment for other children. Changes in the policies of the Oral Health Service mean that whilst reminders are issued for the child's check-up, appointments are no longer sent out for the children. Parents have the responsibility for contacting the clinic to make appointments for their children. All children and young people benefit from a regular dental and oral health check even if they have never needed any dental treatment in the past so that serious oral health problems are prevented. Contact details for the Centre are 6777 1112.

SCHOOL SUPPORT

Our school is serviced by a speech and language pathologist, a school psychologist, a social Worker and a chaplain.

speech and language pathologists provide assessment, diagnosis, treatment and investigation of communication and language disorders in children. Parents are contacted if the child requires further assessment.

Our school psychologist has two days a week allocated at Summerdale Primary School. The school psychologist provides academic and learning assessments as well as counselling for a range of social/behavioural issues.

Our social worker provides for social and emotional issues. Our social worker is at our school on a part time basis.

Access and referrals to all of the above services are made by referral from teachers or parents through senior staff.

Our chaplain is available to support students who are experiencing difficulties. This support is generalist in nature and non-denominational.

SCHOOL TIMES

Children should arrive at school no earlier than 8.30am each day. No supervision is provided prior to 8.30am and children **must not** be at school until this time. Before School Care is available 7:00am – 8:30am.

8.30am	Children allowed inside	
8.55am	Start	3 minutes of music then Siren
11.00am	Recess	Siren
11.20am	End of Recess	2 minutes of music then Siren
12.40pm	Eat Lunch	No Signal
12.50pm	Start of Play Time	Siren
1.30pm	End of Lunch	2 minutes of music then Siren
3.00pm	End of Day	Siren

SCHOOL UNIFORM

We believe our school uniform demonstrates pride in our school. Students are required to wear uniform as per our uniform policy. Most parents feel that a uniform is generally cheaper in the long run and it certainly provides a sense of equality among students which in turn allows them to focus on school life free of distraction from clothing pressures.

A hat is a vital part of the uniform during Terms 1 and 4. It is also a style that promotes sun safety when playing and working. Hats are provided to Kindergarten, Grade 1, 3 and 5 students each year as part of the levies. However, if they need to be replaced for any reason, parents are responsible for doing so. Replacement hats can be purchased at the school office. Hats are compulsory during Terms 1 and 4.

Children representing the school at official functions/performances must wear a uniform. Parents having difficulty supplying a uniform should contact the school.

Uniform Options

Summer: **Girls:** red & white check dress, red polar fleece jumper or cardigan, black shorts with red polo top, white socks and black shoes, red hat (slouch or bucket style)
Boys: grey school shorts or grey cord shorts, red polar fleece jumper, red polo top, grey school socks and black shoes, red hat (slouch or bucket style)

Winter: **Girls:** winter tunic or black trousers, red polar fleece jumper, red long or short sleeved polo top, white socks or black tights and black shoes
Boys: grey trousers, red polar fleece jumper, red long or short sleeved polo top, grey school socks and black shoes

Physical Education and Sports Day:

Boys & Girls: red polo top, black netball skirt/black shorts (summer), black track pants, red polar fleece jumper.

House colour T-shirts are available from the school office and Midfords.

Also available for ordering: black lightweight jacket with red trim, rugby top, puffer jacket and softshell jackets.

Please note that Hoodies are not permitted.

Uniform Sales

The uniform shop is operated by Midfords. Uniforms can be purchased from their store at 132 Charles Street, Launceston (phone 6331 4622) during opening hours.

Clothes in Lost Property

Should your child lose property, then enquiries should be made in the classroom or look in the lost property basket in the First Aid area of the school office. Clothes that have been in lost property for more than a term will be donated to charity. Clearly naming clothing items limits losses.

SCHOOL WIDE POSITIVE BEHAVIOUR SUPPORT

The Supportive School Environment program is central to all aspects of life at Summerdale and focuses on the positive relationships of all members of the school community. The purposes of a Supportive School Environment are:

- to promote a sense of community where individuals are happy, respected and valued
- to create an environment which fosters positive relationships among staff, children and parents and encourages participation in the decision making process
- to provide support to enhance learning of all members of the school community and foster the motto 'Learners for Life'
- to facilitate effective communication with staff, children, parents and the wider community
- to enable parents to become involved in all aspects of their children's education
- to ensure all members of the school community are aware of their rights and responsibilities and are encouraged to carry them out
- to celebrate success wherever and whenever it occurs
- to support all members of the school community to adhere to the shared beliefs of the school
- to foster the use of Restorative Practices

Our school values are in line with the Department of Education's values of Growth, Respect, Aspiration and Courage.

SICKNESS AND ACCIDENTS

Please ensure that students who are not well do not attend school. Parents, carers, visitors and staff who are not well are also not permitted to come onto school grounds. If unwell, phone your GP or

Public Health Hotline 1800 671 738. If a child becomes sick at school the limited school facilities will be used until parents are contacted.

Parents are notified immediately if a child has a serious accident at school.

If parents cannot be contacted and prior permission has been given, the school undertakes whatever action is necessary such as calling a doctor or ambulance.

Teachers do not administer medicine to children. Should prescription medication be required at school, a form (available from the front office) should be completed by a doctor and the parent. If your child needs to take prescription medication at school please contact the school to discuss arrangements and complete required permission forms.

Note: Current phone numbers are essential.

SPORT & PHYSICAL EDUCATION

The school has an active sports program with the emphasis on student involvement.

Major sporting events during the year are:

- In first term, the school athletic carnival, involving students from Grades 3-6 is conducted. Students are then selected from this to participate in the L.S.S.A. Athletic Carnival in March/April.
- The school cross country carnival, involving K-6 students is held in the first half of the year. Some students in Grades 3-6 will then be selected for the L.S.S.A. Cross Country Carnival.
- In November/December a Sports Day for Kinder – Grade 2 is held on the School Oval.
- Two swimming carnivals are held each year. One for each of Grade 3/4 and 5/6. Some students in Grades 5-6 will be selected in the LSSSA swimming carnival.
- A Swimming and Water Safety Program is conducted for Grades 3, 4 and 5.
- A Water Orientation Program is conducted for Grade 1 and 2 students.

All classes are involved in a daily physical education program which consists of a ten minute session. Weekly physical education sessions are conducted by the Physical Education teachers for children in Kinder-6. Kinder teachers also offer a balanced PE program designed to assist children develop all motor skills.

Students from Grades 5 and 6 may participate in summer and winter sports with inter school rosters a part of the Launceston State School Sports Association Grade 5/6 program.

STUDENT ASSISTANCE SCHEME (STAS)

The Student Assistance Scheme provides assistance for low income families towards the cost of school levies. The Student Assistance Scheme covers only the basic requirements of stationery and levies.

Excursions and cultural performances are also covered by this scheme.

SUN SAFE POLICY

All staff and students are required to wear a sun safe hat between September and April. Hats are provided to all Kinder, Grade 1, 3 and 5 students. Caps are not permitted. Students are actively encouraged to wear SPF 30+ (or greater) broad-spectrum water-resistant sunscreen to school, and to bring sunscreen to school to re-apply.

The school does not supply or apply sunscreen.

TRANSFERRING TO ANOTHER SCHOOL

When children transfer to another school within Tasmania, relevant records are forwarded to the child's new school. For interstate or overseas transfers, the class teacher will provide a synopsis of the child's progress. Parents are required to share details of the transfer (including date and school) in writing addressed to the principal.

Please keep this booklet for your information and do not hesitate to contact us should you have any further questions.